

SHORT TITLE:

CASE NUMBER:

MEMORANDUM OF COSTS (WORKSHEET)

1. Filing and motion fees

Paper filedFiling fee

- a. _____ \$ _____
- b. _____ \$ _____
- c. _____ \$ _____
- d. _____ \$ _____
- e. _____ \$ _____
- f. _____ \$ _____

g. ☐ Information about additional filing and motion fees is contained in Attachment 1g.

TOTAL 1. \$

2. Jury fees

DateFee & mileage

- a. _____ \$ _____
- b. _____ \$ _____
- c. _____ \$ _____
- d. _____ \$ _____

e. ☐ Information about additional jury fees is contained in Attachment 2e.

TOTAL 2. \$

3. Juror food: \$ _____ and lodging: \$ _____

TOTAL 3. \$

4. Deposition costs

Name of
deponentTakingTranscribingTravelVideo-
tapingSubtotals

- a. _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
- b. _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
- c. _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
- d. _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____

e. ☐ Information about additional deposition costs is contained in Attachment 4e.

TOTAL 4. \$

(Continued on reverse)

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5. Service of process

| | <u>Name of person served</u> | <u>Public officer</u> | <u>Registered process</u> | <u>Publication</u> | <u>Other (specify)</u> |
|--|------------------------------|-----------------------|---------------------------|--------------------|------------------------|
| a. | _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b. | _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| c. | _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| d. <input type="checkbox"/> Information about additional costs for service of process is contained in Attachment 5d. | | | | | |

TOTAL 5. \$

6. **Attachment expenses** (specify): 6. \$

7. **Surety bond premiums** (itemize bonds and amounts): 7. \$

8. a. Ordinary witness fees

| | <u>Name of witness</u> | <u>Daily fee</u> | <u>Mileage</u> | <u>Total</u> |
|-----|------------------------|----------------------------|----------------------------------|--------------|
| (1) | _____ | _____ days at _____ \$/day | _____ miles at _____ ¢/mile | \$ _____ |
| (2) | _____ | _____ days at _____ \$/day | _____ miles at _____ ¢/mile | \$ _____ |
| (3) | _____ | _____ days at _____ \$/day | _____ miles at _____ ¢/mile | \$ _____ |
| (4) | _____ | _____ days at _____ \$/day | _____ miles at _____ ¢/mile | \$ _____ |
| (5) | _____ | _____ days at _____ \$/day | _____ miles at _____ ¢/mile | \$ _____ |

(6) ☐ Information about additional ordinary witness fees is contained in Attachment 8a(6).

SUBTOTAL 8a. \$

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8. b. **Expert fees** (per Code of Civil Procedure section 998)

Name of witness

Fee

- (1) _____ hours at \$ _____ /hr ... \$ _____
- (2) _____ hours at \$ _____ /hr ... \$ _____
- (3) _____ hours at \$ _____ /hr ... \$ _____
- (4) _____ hours at \$ _____ /hr ... \$ _____

(5) ☐ Information about additional expert witness fees is contained in Attachment 8b(5).

SUBTOTAL 8b.

\$

c. **Court-ordered expert fees**

Name of witness

Fee

- (1) _____ hours at \$ _____ /hr ... \$ _____
- (2) _____ hours at \$ _____ /hr ... \$ _____

(3) ☐ Information about additional court-ordered expert witness fees is contained in Attachment 8c(3).

SUBTOTAL 8c.

\$

TOTAL (8a, 8b, & 8c)

8.

\$

9. **Court-ordered transcripts** (specify):

9.

\$

10. **Attorney fees** (enter here if contractual or statutory fees are fixed without necessity of a court determination; otherwise a noticed motion is required):

10.

\$

11. **Models, blowups, and photocopies of exhibits** (specify):

11.

\$

12. **Court reporter fees** (as established by statute)

a. (Name of reporter): _____ Fees: \$ _____

b. (Name of reporter): _____ Fees: \$ _____

c. ☐ Information about additional court reporter fees is contained in Attachment 12c.

TOTAL 12.

\$

13. **Other** (specify):

13.

\$

TOTAL COSTS

\$

(Additional information may be supplied on the reverse)

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